

**KINGS POINT WEST RECREATIONAL FACILITY RULES ASSOCIATION, INC.**  
**(KPWRFRA, INC.)**

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**SUBJECT:** Minutes of the Board of Directors Meeting

**DATE:** Thursday, August 21, 2008

**TIME:** 9:00 a.m.

**PLACE:** Federation Conference Room

**PRESENT:** Forrest Davis, President, Bob Sitzer, Vice President, Alice Gallagher, Owner/Lessor/Secretary, Two Membership attendees.

1. **Roll Call/Establish a Quorum** – The roll call was conducted by Secretary Gallagher and a quorum established with all members present.
2. **Call Meeting to Order** – President Davis called the meeting to order.
3. **Pledge of Allegiance** – The Pledge of Allegiance was lead by Vice President Sitzer.
4. **Correspondence** – Secretary Gallagher read correspondence received from Karen Jean Renzi and Ginger Anzalone. President Davis reviewed a letter received from Jim Ayotte. Copies of all correspondence are available upon request.
5. **Minutes** – Reading of the Minutes of the July 17, 2008 was waived as every one present had copies. President Davis requested corrections be made. A motion made by Vice President Sitzer, seconded by Secretary Gallagher, that the Minutes be accepted with the noted corrections passed unanimously.
6. **Acknowledgement of Corporation Filing & Certificate** – President Davis reported that the filing was completed and copies of same, received from the Florida Department of State, were distributed to the Board members. Vice President Sitzer stated that the Certificate only covers the Corporation Articles and it appears the By-Laws were never filed with the County in 1979. The Internet only dates back to 1995, so we may have to go in person to the County for any available information. Vice President Sitzer will contact the County to see where the information is available and if a personal visit is required. Secretary Gallagher will work with Vice President Sitzer on this project.
7. **Old Business:**
  - A. **Action on Previous Communication Reviewed** – Discussion took place on options for submitting a summary of the correspondence and recommended action to the membership as well as a location where our records can be kept and available to the residents. President Davis will check with Connie Martin to see if Sterling has kept the records in the past. It was felt that perhaps KPM should keep the records since we work closely with the amenities.
  - B. **Review of Articles & By-Laws Revisions** – Since this is a “work in progress”, Vice President Sitzer made a motion that a Sub-Committee be formed to review and revise the Articles and By-Laws before bringing them to an open meeting. The motion, seconded by Secretary Gallagher, passed unanimously. The Sub-Committee will meet on Monday, September 15, 2008 at 1:00 p.m.

- C. **Recreational Signage Notification to RFEC/KPM** - Secretary Gallagher reported on the inconsistencies and physical condition of the signage in the facilities. She will develop a spreadsheet for review listing all signage for the North and South Clubs, the Community Pool and a miscellaneous list of rules in effect at other facilities.
  - D. **Review of Rule & Regulations Clubhouse Rules Policies – General Information Booklet Revisions/Printing** – President Davis asked Ray Glover, who was present, to let us know if he hears of any money being spent on printing new Rule Books. It was agreed that this area will be combined with “C” above.
  - E. **Website Page Request Review and Follow-Up** – President Davis expressed our disappointment in the tabling of our request at the last Federation meeting. This will be placed on the Agenda of the next Federation meeting and will be re-addressed at that time. Nothing will be posted on the website until the Federation Board honors our request. Vice President Sitzer will contact Cliff Whiddon for information on the proper direction to be followed in order to have our material posted.
  - F. **Review Minutes for Release to Membership February & May, 2008** – After much discussion, it was agreed that all Minutes approved to date by the Board will be printed, collated and distributed to the membership via the Presidents’ boxes for approval ten days prior to our next Membership meeting. Secretary Gallagher will prepare a summary page of all correspondence received to be put with the materials. We will request the printing be done by Sterling and the approximate cost as of this date is estimated to be \$13.00.
8. **New Business:**
- A. **Request of Federation Board on Website Page** – See “E” above.
  - B. **Review Incoming Correspondence** – Letter from Jim Ayotte – See “4” above.
  - C. **Motion to Release February & May Meeting Minutes to Membership** – See “F” above.
  - D. **Other Business Items** – There were no other business items.
9. **Good & Welfare** – Vice President Sitzer brought to the attention of the Board that the Federation and its Committees are insured and we, as a Corporation, are not. Secretary Gallagher reported that a resident gave her a copy of Florida Pool Rule #64-9 which states that “babies in diapers should not be allowed to swim in a public pool”. The resident stated that the rule is the “law”. Dick Fabiano pointed out that use of the word “should” in the rule opens the door to allow this practice in public pools.
10. **Adjournment** – The meeting adjourned at 10:10 a.m. Motion made by Vice President Sitzer, seconded by President Davis.

Respectfully submitted,

Alice M. Gallagher, Secretary