

**KINGS POINT ASSOCIATION INFORMATION REQUEST FORM**

**(Notice: Information will not be held longer than 7 days from the date contact advised to pick-up materials.)**

Contact Name(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Association: \_\_\_\_\_ Date Phoned Contact to Pick-up: \_\_\_\_\_

Unit Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Unit Address: \_\_\_\_\_ Materials needed by: \_\_\_\_\_

Please  all requested materials. Payment is due in full before request is accepted. Please make your check payable to TCG Realty, Inc. If you would like a receipt, please request a copy of this form.

- PUD Questionnaire..... 35.00 each
- Association Documents (Original Documents & Amendments)..... \$50.00 each
- Document Book Update (Amendments only)..... \$10.00 each
- Association Q & A Sheet ..... \$1.00 each
- Association Rules & Regulations ..... \$1.00 per page
- \*  Association Budget ..... \$1.00 each
- \*  Association Financials
  - \*  Year end Financial Information (Balance Sheet)..... \$1.00 each
  - \*  Year end income statement..... \$1.00 each
  - \*  Current balance sheet..... \$1.00 each
  - \*  Current income statement ..... \$1.00 each

**\* These items may only be requested by the unit owner or with a copy of an executed sales contract.**

Copy attached

As owner(s) of the above-referenced unit, we authorize release of the requested information to:

\_\_\_\_\_

\_\_\_\_\_  
Unit Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

Amount Received: \$ _____	Date: _____
Check Number: _____	<input type="checkbox"/> Cash: \$ _____
Received by: _____	